



Local Government Act 1972  
**Whalley Parish Council**

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on Thursday 28<sup>th</sup> November 2024 in the Calder Room, Whalley Old Grammar School at 7.00pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

## **Precept Budget Planning 2025/26**

### **Agenda**

Agenda items should be submitted to the Clerk seven clear days before the meeting. The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

<b>1.</b>	<b>Attendance &amp; Apologies</b>	
	To record attendance and to receive apologies for absence.	
<b>2.</b>	<b>Declaration of Interests</b>	
	To receive declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda.	
<b>3.</b>	<b>Precept Budget Planning</b>	
	To discuss, agree and approve the Budget Planning to set the Precept for 2025/26.	

	Actual	Budget	Actual to	Projection	Total Projection	Budget	Deficit/	Proposed Budget
	2023/24	2023/24	31/11/2024	to 31/3/2025	2024/25	2024/2025	Underspend	2025/26
	B			C	D	F	E	G
					B+C		F-D	
	£			£	£	£	£	£
<b>ADMINISTRATION</b>								
Clerk's Salary/PAYE/HMRC	14,010	14,000	11,834	6,836	18,670	16,660	-2,010	21,000
Telephone/Broadband	180	180	120	60	180	180	0	180
Office Rent	520	520	347	173	520	520	0	520
Travel	10	320	38	45	83	320	237	250
Stationery/Admin/ICO	156	500	65	120	185	500	315	500
Website Services	815	588	598	303	901	800	-101	1,000
Computer/IT Security	79	0	79	0	79	0	-79	100
Advertising	0	350	0	0	0	350	350	250
Room Hire	382	300	248	112	360	300	-60	400
Insurance	1,173	1,250	1,382	0	1,382	1,250	-132	1,500
LALC/SLCC/CRE/PNFS Memberships	791	820	850	120	970	820	-150	1,000
Chairman's Allowance	0	100	0	0	0	100	100	100
Courses/Conferences	450	2,000	105	150	255	2,000	1,745	1,500
Audit Fees	670	650	920	0	920	650	-270	1,000
Bank Charges	0	0	0	0	0	0	0	0
Sub Total	19,236	21,578	16,586	7,919	24,505	24,450	-55	29,300
<b>MAINTENANCE &amp; SUNDRIES</b>								
Joint Burial Ground	0	0	0	0	0	0	0	0
Churchyard	7,032	8,200	2,984	12,616	15,600	9,400	-6,200	9,400
Vale Gardens	3,844	4,000	2,851	1,442	4,293	4,025	-268	4,200
Lengthsman	4,465	3,850	4,089	0	4,089	4,500	411	4,500
OGS Grass	0	0	350	0	350	0	-350	350
Bus Shelter	0	0	0	0	0	0	0	0
Other Maintenance	1,492	2,200	0	500	500	2,200	1,700	2,200
Sub Total	16,833	18,250	10,274	14,558	24,832	20,125	-4,707	20,650
<b>COMMUNITY</b>								
Bench Audit	2,875	3,000	1,931	860	2,791	3,000	209	2,000
Community Project	29,350	10,000	0	10,000	10,000	10,000	0	10,000
Defibrillator	232	0	0	200	200	0	-200	400
Grants & donations	7,030	4,000	0	5,000	5,000	5,000	0	5,000
SpID and Highway	227	0	1,578	656	2,234	0	-2,234	1,575
QEII	27,540	0	293	5,000	5,293	10,000	4,707	10,000
War Memorial/Remembrance	1,261	100	566	1,000	1,566	1,600	34	2,000
Xmas Decorations/Lighting	3,385	2,500	3,463	2,300	5,763	2,500	-3,263	2,800
CCTV	575	0	0	0	0	0	0	0
Sub Total	72,475	19,600	7,831	25,016	32,847	32,100	-747	33,775
Contingency								
<b>TOTAL</b>	<b>108,544</b>	<b>59,428</b>	<b>34,691</b>	<b>47,493</b>	<b>82,184</b>	<b>76,675</b>	<b>-5,509</b>	<b>83,725</b>

		Year 2024/25				2023/24	Comments
		Actual to date	Budget Full Year	Budget Remaining		Actual Full Year	
		£	£	£	%	£	
Income							
	RVBC Precept	76,675	76,675	0	0%	64,753	
	QEII Grants	0		0	0%	19,460	
	Other Grants	5,458		(5,458)	0%	8,978	
	Interest	1,887		(1,887)	0%	693	
	<b>Total Income</b>	<b>84,020</b>	<b>76,675</b>	<b>(7,345)</b>	<b>-10%</b>	<b>93,884</b>	
Expenditure							
Admin	Clerk salary	(11,834)	(16,660)	(4,826)	29%	(14,010)	
	Clerk other costs	(504)	(1,020)	(516)	51%	(710)	
	Membership & Training	(805)	(2,820)	(2,015)	71%	(1,064)	
	Other admin costs	(3,303)	(3,950)	(647)	16%	(3,452)	
	<b>Total Admin</b>	<b>(16,446)</b>	<b>(24,450)</b>	<b>(8,004)</b>	<b>33%</b>	<b>(19,236)</b>	
Maintenance	Churchyard	(2,984)	(9,400)	(6,416)	68%	(7,032)	
	Vale Gardens	(2,851)	(4,025)	(1,174)	29%	(3,843)	
	Lengthsman	(4,089)	(4,500)	(412)	9%	(4,465)	
	OGS Grass	(350)	(420)	(70)	17%	0	
	Other Maintenance	0	(1,780)	(1,780)	100%	(950)	
	<b>Total Maintenance</b>	<b>(10,274)</b>	<b>(20,125)</b>	<b>(9,851)</b>	<b>49%</b>	<b>(16,290)</b>	
Community	Bench Audit	(1,931)	(3,000)	(1,069)	36%	(2,875)	
	Community Projects	0	(10,000)	(10,000)	100%	(28,115)	
	Defibrillator	0	0	0	0%	(232)	
	Grants & Donations	1,000	(5,000)	(6,000)	120%	(3,780)	
	S137 donations	0	0	0	0%	(3,250)	
	SpID	(1,743)	0	1,743	0%	(227)	
	QEII project	(293)	(10,000)	(9,708)	97%	(27,540)	
	War Memorial/Remembrance	(566)	(1,600)	(1,034)	65%	(1,262)	
	Xmas Lighting	(3,463)	(2,500)	963	-39%	(3,015)	
	<b>Total Community</b>	<b>(6,996)</b>	<b>(32,100)</b>	<b>(25,104)</b>		<b>(70,296)</b>	
Other	Other expenditure	0	0	0	0%	(2,722)	
	<b>Total Expenditure</b>	<b>(33,716)</b>	<b>(76,675)</b>	<b>(42,959)</b>	<b>56%</b>	<b>(108,544)</b>	
"Total Income" less "Total Expenditure"		50,304	0	(50,304)	0%	(14,660)	
VAT (incurred net of recovery)		(1,386)	0	0	0%	(591)	
Net movement		48,918	0	(50,304)	0%	(15,251)	
Cash Balance - b/wd		64,718	64,718	0	0%	79,969	
Cash Balance - c/wd		113,635	64,718	(50,304)	-78%	64,718	

0



**Whalley Parish Council**

**YEAR TO 31 MARCH 2025**

November 2024

**Accounting Statement**

Balances Brought Forward	<b>64,717.58</b>
Precept income	<b>76,675.00</b>
Other Receipts	<b>7,344.53</b>
Staff costs	<b>(11,833.86)</b>
Loan interest / Capital	<b>0.00</b>
VAT (net)	<b>(1,386.40)</b>
Other payments	<b>(21,881.65)</b>
Balance Carried Forward	<b>113,635.20</b>
	<u>0.00</u>

## Precept Calculation 2025/26

### Budget 2025/26

Cash Book & Earmarked & General Reserves as of 30/11/2024	113635
Less Expenditure Projection 1/12/2024 to 31/3/2025	47493
Total Predicted Year End Cash Book & Reserves Figure as of 31/3/25	<b>66142</b>
Plus Budget Expenditure for 2025/26	<b>83725</b>
Total Projected Cash Book, Reserves & Budget Figure 31/3/2026	<b>149867</b>
Earmarked & General Reserves as of 31/3/2026	66142
Budget Expenditure Projection 2025/2026 (precept 2025/26)	83725
<b>Precept 2025/26 Request</b>	<b>£83,725</b>

### Noted Reserves

#### Earmarked Reserves

Twinning Association	400
Bench (Molly Nutter)	1000
CCTV	10000
SpID	4000
QEII	1095

#### General Reserves

49647	
<b>Total</b>	<b>66142</b>

Reserves: The Council must review its level of reserves and whilst there are no statutory level guidance, significant levels may give rise to comment by the Council's auditor.

Whalley Parish Council holds its reserves in line with those set out in the Joint Panel of Accountability and Governance March 2023 (p38 5.30-5.38) in that they are maintained at between three and twelve-months Net Revenue Expenditure. The smaller the authority, the closer the figure may be to 12 months expenditure,

Proposed Precept  
Council Tax Base equals Band D Council Tax

83725  
2014 equals 41.57

	Parish Precept 2023/24	Parish Precept 2024/25	Tax Base 2024/25	Band D Parish Tax 2024/25	Band D Council Tax 2025/26	% change from 2024/25
Whalley	64753	76675	1914	40.06	41.57	3.77

Year	Precept % Amount Change	Precept £
2023/2024	1.3	64753
2024/2025	12.5	75975
2025/2026	9.19	83725